

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Leonard Johnson Day Nursery	Center ID#: 02LEO0002	County: Bergen
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Address: 44 Armory Street	City: Englewood	Zip Code: 07631	Email:
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Phone: 201-568-0817	Fax:	Initial Inspection: 2/24/2016	License Status: R 8/17/2016; T: 8.17.2017
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Due Date(s):*	3/10/2016	5/9/2016	5/26/2016	6/2/2016	7/5/2016	8/8/2016
Date(s) Reinspection:	4/7/2016	4/26/2016	5/11/2016 PC	6/28/2016 PC	7/7/2016	9/1/2016
Due Date(s):*	10/3/2016	10/3/2016	11/15/2016	1/9/2017	2/6/2017	3/23/2017
Date(s) Reinspection:	9/6/2016 EMAIL	10/31/2016 PC	12/7/2016	1/6/2017	2/23/2017	3/10/2017
Due Date(s):*	4/10/2017					
Date(s) Reinspection:						
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Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						

Center is in compliance with requirements as of: *Reinspection occurs on or soon after due date

COMPLAINT # 348 4.26.16; PHONE CALL & FAX 5.11.16; PHONE CALL 6.28.16; PHONE CALL 7.21.16; NO CHILDREN PRESENT: IN-SERVICE WEEK 9.1.16;
EMAIL 9.6.16; MONITORING 1.6.17; TECHNICAL ASSISTANCE: NEW DIRECTOR; COMPLAINT #111 2.23.17; COMPLAINT #121 3.10.17

Renewal ☒
 Initial ☐
 Monitor ☐
 Increase ☐
 Age Change ☐
 Relocation ☐
 New Sponsor ☐
 Space Evaluation ☒

Complaint # 348, #111, #121

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Provide immediate access to 1 additional adult for the school-age program when it is permitted to operate with only 1 staff member present.
2/24/2016	4/7/2016	<input checked="" type="checkbox"/> 3. Ensure that children are supervised by a staff member at all times.

Notes: RECITED 2.23.2017 ABATED 2.23.2017

4/7/2016	7/7/2016	<input type="checkbox"/> 4. Develop and implement a method to keep track of all the children, including at off-site locations.
		<input type="checkbox"/> 5. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 6. Ensure that staff meet minimum age requirements and those below 18 years old and new staff who have not completed orientation are directly supervised by staff at least 18 years old.
		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
4/26/2016	7/7/2016	<input checked="" type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 11. Post the center's license in a prominent location in each building.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.
Notes:		
		<input type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
2/24/2016	2/24/2016	<input checked="" type="checkbox"/> 14. Ensure the children's health, safety and well-being.
Notes: RECITED 4.26.2016 ABATED 3.10.2017		
<i>Activities & Discipline</i>		
		<input type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
		<input type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.
		<input type="checkbox"/> 20. Take children outdoors daily.
		<input type="checkbox"/> 21. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
2/24/2016	9/1/2016	<input type="checkbox"/> 22. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 23. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 24. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 25. Prepare and post a written discipline policy including acceptable actions that staff members may take.
2/23/2017	3/10/2017	<input checked="" type="checkbox"/> 26. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes:		
		<input type="checkbox"/> 27. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
		<input type="checkbox"/> 28. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
<i>Nutrition & Rest</i>		
		<input type="checkbox"/> 29. Ensure that food provided by the center is stored, prepared and served in a safe and sanitary manner..
Notes:		
		<input type="checkbox"/> 30. Ensure uneaten food in a child's dish is discarded and unused food is stored appropriately and discarded after 24 hours if not consumed.
		<input type="checkbox"/> 31. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
		<input type="checkbox"/> 32. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		
		<input type="checkbox"/> 33. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
		<input type="checkbox"/> 34. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cacfp/child-day-care-centers))
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 35. Provide age-appropriate seating for children who no longer need to be held for feeding.
		<input type="checkbox"/> 36. Ensure feeding plans for children less than 18 months old include breastfeeding arrangements/ accommodations when applicable and are maintained in writing for children less than 12 months old.
		<input type="checkbox"/> 37. Label each child's bottle with the child's name and date.
		<input type="checkbox"/> 38. Ensure milk, formula, and/or breast milk is not warmed in a microwave oven.
		<input type="checkbox"/> 39. Ensure formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours.
		<input type="checkbox"/> 40. Ensure that bottles are not propped when children are feeding.
		<input type="checkbox"/> 41. Remove bottles and cups when children have fallen asleep and when crawling or walking.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 42. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.
		<input type="checkbox"/> 43. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
		<input type="checkbox"/> 44. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
Notes:		
12/7/2016	12/7/2016	<input checked="" type="checkbox"/> 45. Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping child, and that bedding does not cover the child's face.
		<input type="checkbox"/> 46. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 47. Provide enough light in rooms where children are napping to allow staff to see them.
		<input type="checkbox"/> 48. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 49. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
2/24/2016	9/6/2016 EMAIL	<input type="checkbox"/> 50. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 51. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 52. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.
Illnesses & Accidents		
		<input type="checkbox"/> 53. Designate an area where sick children can be separated from well children and provide rest equipment.
4/26/2016	7/7/2016	<input checked="" type="checkbox"/> 54. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions, and date child returned to the center.
2/23/2017	3/10/2017	<input checked="" type="checkbox"/> 55. Notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 56. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by doctor; time of notification to parent.
Administration & Parent Involvement		
		<input type="checkbox"/> 57. Provide the center's telephone number in writing or by e-mail to parents of all enrolled children.
2/24/2016	7/7/2016	<input type="checkbox"/> 58. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 59. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
		<input type="checkbox"/> 60. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 61. Ensure that the head teacher, group teacher and program supervisor are scheduled to work at least 75 percent of the center's daily operating hours, or at least 6 hours a day, whichever is less.
		<input type="checkbox"/> 62. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 63. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 64. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 65. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.
Program Records		
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 66. Complete and maintain at the center the staff records checklist.
Notes: RECITED 3.10.2017		
2/24/2016	1/6/2017	<input checked="" type="checkbox"/> 67. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
2/24/2016	1/6/2017	<input checked="" type="checkbox"/> 68. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 69. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience.
Notes:		
		<input type="checkbox"/> 70. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
Notes:		
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 71. Provide and document the orientation training provided within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
Notes:		
2/24/2016		<input type="checkbox"/> 72. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
		<input type="checkbox"/> 73. Ensure new directors complete staff development in Understanding Licensing Regulations within 90 days of hire.

Note: If number is checked, see attachment page(s) for clarification.

2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
2/24/2016	1/6/2017	<input checked="" type="checkbox"/> 75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 76. Maintain record of date, time, observation and purpose of consulting head teacher's 2 monthly on-site visits.
		<input type="checkbox"/> 77. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 78. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
		<input type="checkbox"/> 79. Maintain a written outline of daily activities.
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 80. Complete and maintain at the center the children's records checklist.

Notes:

		<input type="checkbox"/> 81. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/Recalls
2/24/2016	9/1/2016	<input type="checkbox"/> 82. Ensure that the Universal Health Record is updated annually and received upon admission to the center unless records are coming from another state or country, where a 30 day grace period is permitted.
		<input type="checkbox"/> 83. Ensure staff designated to administer medication are trained and that at least two staff are trained if using blood glucose monitors, nebulizers and/or epi-pens.
2/23/2017	3/10/2017	<input checked="" type="checkbox"/> 84. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 85. Maintain documentation for pets at the center, including applicable vaccinations and parent notification.
4/26/2016	1/6/2017	<input checked="" type="checkbox"/> 86. Maintain at the center and distribute to parents a written policy on communicable disease management.
		<input type="checkbox"/> 87. Maintain on file and follow the written policy on the release of children.
2/24/2016	1/6/2017	<input checked="" type="checkbox"/> 88. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
		<input type="checkbox"/> 89. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and designated drivers.
		<input type="checkbox"/> 90. Maintain at the center documentation of a current comprehensive general liability insurance policy.

Sanitation & Diapering

2/24/2016	4/7/2016	<input checked="" type="checkbox"/> 91. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 92. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
2/24/2016	4/7/2016	<input checked="" type="checkbox"/> 93. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
2/24/2016	4/7/2016	<input checked="" type="checkbox"/> 94. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.
		<input type="checkbox"/> 95. Provide disposable rubber gloves for contact with blood or vomit.
		<input type="checkbox"/> 96. Change each child's diaper when wet or soiled.
		<input type="checkbox"/> 97. Provide a diapering area within 15 feet of a sink not used for food preparation.
		<input type="checkbox"/> 98. Ensure that diapering does not take place in an area or on a surface used for food preparation.
		<input type="checkbox"/> 99. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.
		<input type="checkbox"/> 100. Place soiled disposable diapers in a closed container with a leakproof lining.

Bathroom & Kitchen Facilities

2/24/2016	2/24/2016	<input checked="" type="checkbox"/> 101. Ensure all toxic substances and medications are inaccessible to children.
Notes:		
		<input type="checkbox"/> 102. Ensure that children cannot lock themselves in bathrooms.
		<input type="checkbox"/> 103. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
		<input type="checkbox"/> 104. Securely fasten the bathroom equipment.
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 105. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 106. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
		<input type="checkbox"/> 107. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 108. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		<input type="checkbox"/> 109. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 110. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
		<input type="checkbox"/> 111. Provide a barrier to the kitchen area to prevent accidental access by children.
		<input type="checkbox"/> 112. Keep microwave/toaster ovens: out of children's reach; secured; not used when children in area.
		<input type="checkbox"/> 113. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		<input type="checkbox"/> 114. Ensure that food waste receptacles are lined and maintained in a sanitary condition.

Health & Fire Safety

		<input type="checkbox"/> 115. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
		<input type="checkbox"/> 116. Post a sign in a prominent location to prohibit smoking when the center is operating.
		<input type="checkbox"/> 117. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
		<input type="checkbox"/> 118. Obtain and maintain on file a current health certificate.
3/10/2017		<input type="checkbox"/> 119. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 120. Maintain on file the life/hazard use registration certificate applicable to licensed capacity/ages served.
3/10/2017		<input type="checkbox"/> 121. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 122. Ensure the center's fire protective systems are operative at all times.
2/24/2016	1/6/2017	<input checked="" type="checkbox"/> 123. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 124. Post a diagram depicting: approved areas; evacuation routes; room identifications.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 125. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.
Notes:		
		<input type="checkbox"/> 126. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 127. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 128. Remove excess storage and/or combustibles from the furnace room.
		<input type="checkbox"/> 129. Remove electric space heaters, portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 130. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
2/24/2016	3/10/2017	<input checked="" type="checkbox"/> 131. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more than 4 inches apart.
		<input type="checkbox"/> 132. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
		<input type="checkbox"/> 133. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		<input type="checkbox"/> 134. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
2/23/2017		<input checked="" type="checkbox"/> 135. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.

Environmental Safety

2/24/2016	7/1/2016	<input type="checkbox"/> 136. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.
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Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 137. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at www.state.nj.us/dep/dccrequest for the most current information.]
		<input type="checkbox"/> 138. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		<input type="checkbox"/> 139. Submit current documentation from the DEP, Bureau of Water System Engineering (BSDW), for centers not on a public community water system. [Note: Check the DEP, BWSE website at www.state.nj.us/dep/dccrequest/safedrink.html or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 140. Ensure water tests are posted in each building.
		<input type="checkbox"/> 141. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
		<input checked="" type="checkbox"/> 142. Submit a Safe Building Interior Certification or other approval issued by the DOH for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DOH prior to taking action to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at www.state.nj.us/health/eoh/tsrp/iep/ccc_ieha.shtml]
Notes: CURRENT SAFE BUILDING INTERIOR CERTIFICATE EXPIRES 3.10.2017; UPDATED CERTIFICATE 7.13.2019		
		<input type="checkbox"/> 143. Test for the presence of radon gas in every room on the lowest floor used by children in each building and post the test results in a prominent location in each building.
2/24/2016	2/23/2017	<input type="checkbox"/> 144. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.
Notes: LEAD SAFE		
		<input type="checkbox"/> 145. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard; complies with the Asbestos Hazard Abatement subcode and DEP.
Building Maintenance		
2/24/2016	12/7/2016	<input checked="" type="checkbox"/> 146. Keep all surfaces clean and in good repair.
Notes: RECITED 2.23.2017		
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 147. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
Notes: RECITED 7.7.2016 ABATED 12.7.2016		
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 148. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
Notes: RECITED 9.1.2016 ABATED 12.7.2016		
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 149. Eliminate moisture resulting from leaks or seepage.
		<input type="checkbox"/> 150. Maintain the building structure to prevent drafts, leaks and infestation.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 151. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
		<input type="checkbox"/> 152. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 153. Ensure window blinds are in good repair and blind cords are inaccessible to children.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 154. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
2/24/2016	7/7/2016	<input checked="" type="checkbox"/> 155. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
2/24/2016	12/7/2016	<input checked="" type="checkbox"/> 156. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.
Notes:		
		<input type="checkbox"/> 157. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
		<input type="checkbox"/> 158. Increase light in specific areas:
Notes:		
2/24/2016		<input checked="" type="checkbox"/> 159. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 160. Ensure that doors in all interior rooms designated for use by children remain unlocked.
		<input type="checkbox"/> 161. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
		<input type="checkbox"/> 162. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		<input type="checkbox"/> 163. Ensure that stairways are free of tripping hazards.
		<input type="checkbox"/> 164. Provide a barrier extending at least 5 feet above floor level.

Note: If number is checked, see attachment page(s) for clarification.

2/24/2016		<input checked="" type="checkbox"/> 165. Repair and/or paint surfaces in specified areas:
Notes:		
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 166. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
		<input type="checkbox"/> 167. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		
<i>Outdoor Play Area, Equipment and Maintenance</i>		
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 168. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
		<input type="checkbox"/> 169. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		<input type="checkbox"/> 170. Grade or provide drains for the outside play area.
		<input type="checkbox"/> 171. Ensure that outdoor areas and play equipment are free from stagnant water.
2/24/2016		<input checked="" type="checkbox"/> 172. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 173. Ensure play equipment is specifically age-appropriate for the ages served.
		<input type="checkbox"/> 174. Repair or remove broken/rusted toys in the outdoor play area.
2/24/2016	12/7/2016	<input checked="" type="checkbox"/> 175. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 176. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
		<input type="checkbox"/> 177. Ensure the safety of the children on route to the outdoor play area.
Notes:		
		<input type="checkbox"/> 178. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 179. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		<input type="checkbox"/> 180. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 181. Ensure pesticides are not applied in or around the center during operating hours and all toys and non-permanent play equipment are removed before application.
		<input type="checkbox"/> 182. Provide 350 square feet of outdoor space for 10 children and 35 square feet for each additional child.
		<input type="checkbox"/> 183. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 184. Cease using dump and fill wading pools.
		<input type="checkbox"/> 185. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 186. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 187. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
2/24/2016	9/1/2016	<input checked="" type="checkbox"/> 188. Take necessary action to remove outdoor hazards.
Notes:		

ALERT: Effective 8/6/14, stackable cribs are prohibited. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib information center at www.cpsc.gov/info/cribs/index.html.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Deborah Salkin, Lizette Vazquez 2/24/16

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
3	2/24/2016	4/7/2016	Ensure that the children in room 3 are supervised when they are in the bathroom .	Delete
3	2/24/2016	4/7/2016	Ensure that all children in room 3 are supervised during free play time in the classroom.	Delete
14	2/24/2016	2/24/2016	Ensure that the door to the changing area remains open during diaper changes to ensure proper monitoring. Staff redirected to open door during this inspection.	Delete
35	2/24/2016	7/7/2016	Ensure that the high chairs are equipped with safety straps and the children are secured in their seats.	Delete
56	2/24/2016	7/7/2016	Add a category for time of notification to parent on accident log.	Delete
66	2/24/2016	9/1/2016	Ensure that all staff have documentation of Mantoux tests and completed medical form from physician.	Delete
69	2/24/2016	7/7/2016	Provide credentials for head teacher/program supervisor.	Delete
88	2/24/2016	1/6/2017	Develop an expulsion policy which includes the methods to inform parents of expulsion and sufficient time limits on expulsion.	Delete
91	2/24/2016	4/7/2016	Ensure that diaper changing tables are washed and disinfected after every diaper change using the 2 step process.	Delete
93	2/24/2016	4/7/2016	Ensure that the children wash their hands with soap and running water before eating lunch; discontinue the use of hand sanitizer with the children. .	Delete
94	2/24/2016	4/7/2016	Ensure that staff wash their hands after every diaper change.	Delete
14	2/24/2016	2/24/2016	Ensure that all staff belongings, including handbags, are in a locked cabinet or out of the reach of children. Pocketbooks relocated during this inspection.	Delete
105	2/24/2016	9/1/2016	Sand and paint the bathroom stall dividers in the upstairs boys bathroom.	Delete
110	2/24/2016	9/1/2016	Install bolt covers on the floor bolts in the bathroom in room 2.	Delete
110	2/24/2016	9/1/2016	Remove the rust on the pipe under the sink in the upstairs boys bathroom.	Delete
110	2/24/2016	9/1/2016	Repaint the wall behind the sink in the upstairs boys bathroom.	Delete
110	2/24/2016	7/7/2016	Repair the faucet in the bathroom in room 3. The silver covering on the faucet is flaking and coming off.	Delete
125	2/24/2016	7/7/2016	Ensure that the exit door in the infant room opens and closes easily: Repair panic bar.	Delete
146	2/24/2016	7/7/2016	Clean the bathroom floor in room 1.	Delete
146	2/24/2016	9/1/2016	Clean the dirty light cover in the 2nd floor bathroom.	Delete
146	2/24/2016	9/1/2016	Repair the wall around the A/C unit in room 5.	Delete
146	2/24/2016	7/7/2016	Replace the missing cabinet handles in room 5.	Delete
146	2/24/2016	7/7/2016	Repair the broken cabinet door and drawers in room 3.	Delete
147	2/24/2016	7/7/2016	Clean or repair the wet carpeting near the sink in the infant room.	Delete
147	2/24/2016	7/7/2016	Repair the chipped or broken floor tiles in room 5 and room 2.	Delete
147	2/24/2016	7/7/2016	Secure the area rug near the sink in room 4	Delete
147	2/24/2016	7/7/2016	Clean the area rugs in all classrooms.	Delete
148	2/24/2016	7/7/2016	Replace the stained ceiling tile in room 2.	Delete
149	2/24/2016	7/7/2016	Repair the leak under the sink in room 1.	Delete
151	2/24/2016	7/7/2016	Provide window screens for the windows in room 10.	Delete
153	2/24/2016	7/7/2016	Make window blind cords inaccessible to children in room 2.	Delete
154	2/24/2016	7/7/2016	Provide outlet covers for outlets in room 10.	Delete
155	2/24/2016	7/7/2016	Repair and repaint radiator covers in room 2,5,and 12.	Delete
156	2/24/2016	12/7/2016	Repair or replace the rusted ceiling vent in in room 4 near the sink.	Delete
156	2/24/2016	7/7/2016	Clean the vents in room 3.	Delete
159	2/24/2016		Provide larger monitoring window for the classroom doors or another of the 4 approved monitoring options listed in the Manual of Requirements.	Delete
165	2/24/2016	7/7/2016	Repaint the doors in room 3 and 12.	Delete
165	2/25/2016	7/7/2016	Repaint the wall behind the sink in room 2's bathroom.	Delete
165	2/24/2016	7/7/2016	Sand and repaint the railings in the stairwells.	Delete
165	2/24/2016		Sand and repaint the indoor handrails.	Delete
172	2/24/2016	12/7/2016	Sand and repaint the climber on the playground where rusted.	Delete
188	2/24/2016	9/1/2016	Roll up the hose on the small playground.	Delete
78	2/24/2016	7/7/2016	Ensure that the children in room 10 are signed in and out on a daily basis.	Delete

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146	2/24/2016	9/1/2016	Remove the nails above the window in room 3.	Delete
172	2/24/2016		<p>Provide ASTM F-1487 documentation for play equipment.</p> <p>CENTER MUST COMPLY WITH ALL REQUIREMENTS/RECOMMENDATIONS MADE BY THE CERTIFIED PLAYGROUND EVALUATION COMPANY THAT WAS HIRED TO CONDUCT A SAFETY INSPECTION OF THE PLAYGROUND EQUIPMENT IN THE PLAYGROUND AREA LOCATED ACROSS THE STREET FROM THE CENTER. THE SAFETY INSPECTION WAS CONDUCTED ON MAY 18, 2016 AND A REPORT WAS SUBMITTED TO THE OFFICE OF LICENSING DETAILING THE INSPECTION RESULTS/REQUIREMENTS/RECOMMENDATIONS ON 1.6.2017.</p> <p>NOTE: CENTER MUST SUBMIT A LETTER STATING THAT THE OUTDOOR PLAY AREA ACROSS THE STREET FROM THE CENTER WILL NOT BE USED UNTIL ALL REPAIRS ARE MADE, AS PER THE REQUIREMENTS/RECOMMENDATIONS OUTLINED IN THE REPORT SUBMITTED BY THE CERTIFIED PLAYGROUND INSPECTOR ON MAY 18, 2016 AND THE PLAYGROUND IS APPROVED FOR USE BY THE OFFICE OF LICENSING. PLAYGROUND CLOSED; NOTICES POSTED UNTIL PLAYGROUND IS APPROVED FOR USE BY THE CERTIFIED PLAYGROUND INSPECTOR AND THE OFFICE OF LICENSING. LETTER SUBMITTED ON 3.10.2017</p>	Delete
175	2/24/2016	12/7/2016	Provide ASTM .F-1292 documentation for the resilient surfacing.	Delete
165	2/24/2016	9/1/2016	<p>Repair/repaint wall around window in Room 2 & 3.</p> <p>ROOM 2 ABATED 7.7.2016</p>	Delete
168	2/24/2016	9/1/2016	Ensure fence is properly fastened to support beams: off-site outdoor play area.	Delete
168	2/24/2016	9/1/2016	Repair/remove hooks on outdoor play area fence to ensure there are no sharp edges: off-site outdoor play area.	Delete
166	2/24/2016	9/1/2016	Maintain garbage receptacles in the outdoor play area: covered.	Delete
74	2/24/2016	4/7/2016	<p>Provide re-training for all staff in the following core areas:</p> <ol style="list-style-type: none"> 1. Proper supervision 2. Proper hand washing: staff and children 3. Proper cleaning and disinfecting. <p>Staff retrained on 3.2.2016</p>	Delete
131	2/24/2016	3/10/2017	<p>PROVIDE GUARDRAILS ON OPEN SIDES OF LANDINGS SPACED NO MORE THAN 4 INCHES APART: LOFT STAIRS IN ROOM 10.</p> <p>LOFT REMOVED 3.10.2017</p>	Delete
146	4/26/2016	7/7/2016	KEEP SURFACES IN GOOD REPAIR: PROVIDE BACKS ON RISERS: LOFT STAIRS IN ROOM 10 TO ELIMINATE LARGE GAPS.	Delete
146	4/26/2016	12/7/2016	KEEP SURFACES IN GOOD REPAIR: REPAIR THE DOOR NEAR ROOM 5 THAT LEADS TO THE ADJACENT MAIN ENTRANCE HALLWAY OFFICE; ENSURE THAT IT OPENS AND CLOSES EASILY AND IS SECURED.	Delete
125	4/26/2016	4/26/2016	ENSURE THAT THE EGRESS RAMP LEADING OUT OF ROOM 1 IS CLEAR AT ALL TIMES; PORTABLE GATE/TOYS RELOCATED DURING THIS INSPECTION.	Delete
74	4/26/2016	5/4/2016 FAX	<p>RETRAIN ALL STAFF IN THE FOLLOWING CORE AREAS:</p> <ol style="list-style-type: none"> 1. PRIMARY CAREGIVER RESPONSIBILITIES: RECORDING/REPORTING INCIDENTS INVOLVING THE CHILD AND THEIR CARE; INCLUDING DIAPERING ISSUES THAT MAY ARISE. 2. MAINTAINING ILLNESS LOGS 3. MAINTAINING CHILDREN'S ATTENDANCE SHEETS <p>STAFF RETRAINED ON 4.26, 4.27 & 4.28, 2016</p>	Delete
86	4/26/2016	9/1/2016	ENSURE PARENTS ARE NOTIFIED, IN WRITING, WHEN THERE HAS BEEN A POSSIBLE EXPOSURE OF A COMMUNICABLE DISEASE TO THE CHILDREN IN THE CENTER.	Delete
14	4/26/2016	3/10/2017	<p>ENSURE THE CHILDREN'S SAFETY: BASED ON COMPLAINT #345 CENTER NEEDS TO DEVELOP, IMPLEMENT AND COMMUNICATE THEIR POLICY AND PROCEDURES FOR PARENT ACCESS TO THE CLASSROOMS, INCLUDING A PROCEDURE FOR ENSURING ALL STAFF MAINTAIN A KEY TO THEIR CLASSROOM.</p> <p>POLICY SUBMITTED ON 3.10.2017</p>	Delete
10	4/26/2016	7/7/2016	ENSURE THE PRIMARY CAREGIVER MEETS THE NEEDS OF EACH CHILD: BASED ON COMPLAINT #345 ENSURE STAFF ARE RECORDING/REPORTING INCIDENTS INVOLVING THE CARE OF THE CHILD; INCLUDING DIAPERING ISSUES THAT MAY ARISE.	Delete
18	2/24/2016	7/7/2016	PROVIDE ENOUGH MATERIALS FOR THE REQUIRED ACTIVITIES: TODDLER ROOMS	Delete
147	7/7/2016	12/7/2016	REPAIR/REPLACE CARPET IN ROOM 10: REPAIR/REPLACE RIPPED SEAMS.	Delete
146	7/7/2016	12/7/2016	KEEP SPECIFIED AREAS IN GOOD WORKING ORDER: WINDOWS; ROOM 10.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
			NOTE: 7.7.2016 TECHNICAL ASSISTANCE PROVIDED TO CENTER ADMINISTRATION ON CURRENT RESTRICTIONS OF USE OF FIRST FLOOR LEVEL CLASSROOMS AND THE CENTER'S OPTIONS FOR FUTURE CHANGES..	Delete
67	9/1/2016	1/6/2017	MAINTAIN ON FILE CURRENT CARI CLEARANCES FOR ALL NEW STAFF: 2 NEW STAFF	Delete
68	9/1/2016	1/6/2017	MAINTAIN ON FILE CURRENT CHRI CLEARANCES FOR ALL NEW STAFF: 2 NEW STAFF	Delete
75	9/1/2016	1/6/2017	MAINTAIN ON FILE TRAINING DOCUMENTATION FOR THE: DIRECTOR	Delete
80	2/24/2016	1/6/2017	MAINTAIN ON FILE AND DISTRIBUTE TO ALL PARENTS AND UPDATED INFORMATION TO PARENTS STATEMENT.	Delete
148	9/1/2016	12/7/2016	REPLACE THE MISSING CEILING TILE IN: ROOM 4	Delete
45	12/7/2016	12/7/2016	ENSURE THAT BEDDING DOES NOT COVER THE FACE OF A SLEEPING CHILD. BEDDING REMOVED FROM THE CHILD'S FACE DURING THIS INSPECTION.	Delete
168	12/7/2016		RECITED REPAIR OUTDOOR PLAY AREA GATE TO ENSURE IT OPENS/CLOSES PROPERLY: OFF SITE OUTDOOR PLAY AREA.	Delete
156	12/7/2016	1/6/2017	REMOVE DECORATIONS THAT ARE OBSTRUCTING MONITORING PANELS ON CLASSROOM DOORS TO ENSURE PROPER MONITORING OF CLASSROOMS.	Delete
3	2/23/2017	2/23/2017	ENSURE THE CHILDREN ARE PROPERLY SUPERVISED AT ALL TIMES: BASED ON COMPLAINT #111...INTERVIEW WITH THE STAFF INDICATED THAT THEY DID NOT KNOW HOW A NAMED 2 YEAR OLD SUSTAINED A FACIAL INJURY ON 1.25.2017.	Delete
74	2/23/2017		RE-TRAIN ALL STAFF IN THE FOLLOWING CORE AREA: PROPER SUPERVISION	Delete
26	2/23/2017	3/10/2017	USE POSITIVE METHODS OF GUIDANCE & DISCIPLINE: BASED ON COMPLAINT #111...INTERVIEW WITH THE STAFF INDICATED THAT A NAMED 2 YEAR OLD WAS STRAPPED INTO A TOY CAR AS A CONSEQUENCE FOR THEIR BEHAVIOR ON 2 OCCASIONS.	Delete
74	2/23/2017	3/10/2017	RE-TRAIN ALL STAFF IN THE FOLLOWING CORE AREA: POSITIVE GUIDANCE & DISCIPLINE STAFF RE-TRAINED ON 3.9.2017	Delete
54	2/23/2017	3/10/2017	MAINTAIN AN ILLNESS LOG: ENSURE THE STAFF MAINTAIN AN ILLNESS LOG THAT INCLUDES SYMPTOMS OF ILLNESS OBSERVED, THE CENTER'S ACTIONS & THE DATE THE CHILD RETURNED TO THE CENTER	Delete
74	2/23/2017	3/10/2017	RE-TRAIN ALL STAFF IN THE FOLLOWING AREA: MAINTAINING THE ILLNESS LOG STAFF RE-TRAINED ON 3.9.2017	Delete
55	2/23/2017	3/10/2017	ENSURE STAFF ARE NOTIFYING PARENTS IMMEDIATELY OF FACIAL INJURIES: BASED ON COMPLAINT #111...INTERVIEW WITH STAFF AND DOCUMENTATION REVEALED THAT THE CENTER IS NOT NOTIFYING PARENTS OF FACIAL INJURIES WITHIN THE REQUIRED TIMEFRAMES.	Delete
74	2/23/2017	3/10/2017	RE-TRAIN ALL STAFF IN THE FOLLOWING AREA: PARENTAL NOTIFICATION OF REQUIRED INJURIES STAFF RE-TRAINED ON 3.9.2017	Delete
56	2/23/2017	3/10/2017	MAINTAIN ACCIDENT/INCIDENT REPORTS AS REQUIRED: BASED ON COMPLAINT #111...INTERVIEW WITH STAFF AND DOCUMENTATION REVEALED THAT THE CENTER IS NOT PROVIDING INCIDENT/ACCIDENT REPORTS TO PARENTS WITHIN THE REQUIRED TIMEFRAMES.	Delete
74	2/23/2017	3/10/2017	RE-TRAIN ALL STAFF IN THE FOLLOWING AREA: COMPLETING, MAINTAINING AND PROVIDING ACCIDENT/INCIDENT REPORTS TO PARENTS WITHIN THE REQUIRED TIMEFRAMES STAFF RE-TRAINED ON 3.9.2017	Delete
84	2/23/2017		MAINTAIN ON FILE SPECIAL NEEDS HEALTH CARE PLANS FOR CHILDREN WHO HAVE SPECIAL HEALTH CARE NEEDS: NEBULIZER TREATMENTS	Delete
84	2/23/2017	3/10/2017	ENSURE STAFF DOCUMENT MEDICATION ADMINISTRATION AS REQUIRED.	Delete
74	2/23/2017	3/10/2017	RETRAIN ALL STAFF IN THE FOLLOWING AREA: PROPERLY DOCUMENTING MEDICATION ADMINISTRATION STAFF RE-TRAINED ON 3.9.2017	Delete
135	2/23/2017		SUBMIT A CERTIFICATE OF APPROVAL FOR CHANGES IN THE BUILDING REQUIRING THE ISSUANCE OF A BUILDING PERMIT: RENOVATIONS TO CLASSROOMS NOTE: PERMIT FOR WORK ISSUED BY THE LOCAL CONSTRUCTION OFFICIAL SUBMITTED/POSTED AS REQUIRED.	Delete
			NOTE: 2017 MONITORING STARTED ON 3.10.2017	Delete
66	3/10/2017		UPDATE CURRENT STAFF RECORDS CHECKLIST: ADD NEW STAFF	Delete
67	3/10/2017		MAINTAIN ON FILE CURRENT CARI CLEARANCES ON FILE FOR ALL STAFF: NEW STAFF	Delete
71	3/10/2017		MAINTAIN ON FILE OREINTATION TRAINING FOR ALL NEW STAFF	Delete

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123	3/10/2017		RECITED PROVIDE AN EVACUATION PLAN THAT INCLUDES AN ALTERNATE INDOOR LOCATION THAT IS WITHIN A SAFE WALKING DISTANCE OF THE CENTER.	Delete